



ST ALBANS RANGERS FC

Disciplinary & Grievance Procedure

Discuss immediately with your team manager any problems you have. If the problem cannot be resolved by the manager, write (or e-mail) to the club secretary who will refer the matter to the *Disciplinary & Grievance Committee*, who shall meet to discuss the matter within 14 days of this notification.

The Disciplinary & Grievance Committee will then decide what action to take, and you will be informed of the decision by post (or e-mail). If you are unhappy with this decision, then you may appeal to the club within 14 days of the decision. In such cases, an appeal will be heard by the full Management Committee to which you will be invited to explain your case. This appeal will be heard at the next available monthly Management Committee meeting.

The Disciplinary & Grievance Committee shall consist of three Management Committee members and voted into office by the Management Committee and club members at the Annual General Meeting.

Incidents which bring the club into disrepute:

Verbal or actual abuse towards any referee, player, opposition player, supporter, or opposition supporter, whether at an official match or a training session organised by St Albans Rangers FC. Incidents must be reported to the club secretary within 24 hours and must be confirmed in writing to the club secretary.

Player / Supporter booking or dismissal from the field of play:

In all cases the club secretary should be informed on the day of the incident by the team manager by phone and confirmed in writing (or by e-mail), together with any mitigating circumstances. **In all cases the player / supporter is responsible for all fines due** to the relevant affiliated authority (Herts FA / AFA). Repeated bookings shall be investigated by the Disciplinary & Grievance Committee and a hearing held if thought necessary by the committee.

Penalties for bringing the club into disrepute:

Penalties for offences shall be at the discretion of the Management Committee and range from a ban on all football activities for a specified period of time through to total exclusion from the club for serious offences. This will be over and above any disciplinary action taken by the Herts FA / AFA.

